



COMMITTEE MEETING

October 15, 2019 at 5:00 PM

Council Meeting Room, 101 North State Street, Abbeville,
Louisiana 70510

AGENDA

NOTICE POSTED: October 14, 2019 at 4:00 P.M.

To allow a public comment period on any agenda item prior to action.

Finance Committee - Chaired by Councilmen Francis Touchet, Jr.

1. Update of 3rd quarter budget.

Ordinance Committee - Chaired by Councilwoman Terry Broussard.

1. To consider the amendment of the Code of Ordinances to add Section 5-400, et sequa, Multi-Family Dwelling Facility Security Requirements.

In accordance with the Americans with Disabilities Act,
if you need special assistance, please contact
Mayor Mark Piazza's office at 337-893-8550,
describing the assistance that is necessary.

City of Abbeville
Selected Revenue Analysis
For the Nine Months Ended September 30, 2019

	Change from Prior Year %	2018 Actual	2019 Actual	2019 Budgeted	Variance	Diff from Budget %
Sales Tax Revenue						
Capital Outlay Fund		1,109,052	1,057,062	1,072,500	(15,438)	
Rededicated Fund		1,109,052	1,057,065	1,072,500	(15,435)	
Quarter Cent Fund		<u>554,526</u>	<u>528,531</u>	<u>536,250</u>	<u>(7,719)</u>	
Total Sales Tax Revenue	-4.9%	<u><u>2,772,630</u></u>	<u><u>2,642,658</u></u>	<u><u>2,681,250</u></u>	<u><u>(38,592)</u></u>	-1.4%
Water Revenue	-2.8%	<u><u>1,424,621</u></u>	<u><u>1,385,523</u></u>	<u><u>1,395,000</u></u>	<u><u>(9,477)</u></u>	-0.7%
Sewer Revenue	-2.5%	<u><u>1,389,423</u></u>	<u><u>1,356,119</u></u>	<u><u>1,368,750</u></u>	<u><u>(12,631)</u></u>	-0.9%
Electric Sales Revenue	-4.3%	<u><u>3,233,715</u></u>	<u><u>3,100,393</u></u>	<u><u>3,131,250</u></u>	<u><u>(30,857)</u></u>	-1.0%
KWH Sold	-2.1%	<u><u>100,476,678</u></u>	<u><u>98,397,713</u></u>			

**City of Abbeville
 Departmental Payroll Budget Analysis
 For the Nine Months Ended September 30, 2019**

	2018 Actual Payroll	2019 Actual Payroll	2019 Budgeted Payroll	Variance	% Variance
General Fund					
City Court/City Marshal	74,161	75,060	75,000	(60)	-0.1%
City Court/City Marshal - O/T	2,703	2,703	3,000	297	9.9%
Mayor	48,962	48,962	50,250	1,288	2.6%
Council	57,234	57,238	58,875	1,637	2.8%
Airport	14,462	14,615	16,500	1,885	11.4%
General Admin	126,358	131,342	131,625	283	0.2%
Main Street	27,238	27,998	27,750	(248)	-0.9%
Tax and License	50,819	52,335	52,500	165	0.3%
Civil Service	7,037	10,238	11,250	1,012	9.0%
Police Chief	42,701	42,707	41,625	(1,082)	-2.6%
Police	784,163	766,608	832,500	65,892	7.9%
Police - O/T	234,530	278,450	236,250	(42,200)	-17.9%
Fire	1,056,712	1,086,744	1,050,000	(36,744)	-3.5%
Fire - O/T	227,468	232,440	225,000	(7,440)	-3.3%
Street	218,933	223,270	228,750	5,480	2.4%
Street - O/T	32,401	53,454	26,250	(27,204)	-103.6%
Youth Recreation	21,505	22,293	23,250	957	4.1%
Parks	56,778	61,664	60,000	(1,664)	-2.8%
Parks - O/T	3,281	6,995	3,750	(3,245)	-86.5%
Total General Fund Departments	3,087,446	3,195,116	3,154,125	(40,991)	(1.30)
Utility Fund					
Administrative	244,052	235,932	258,750	22,818	8.8%
Administrative - O/T	48,228	39,449	45,000	5,551	12.3%
Electric	253,271	215,699	273,750	58,051	21.2%
Electric - O/T	49,978	52,510	48,750	(3,760)	-7.7%
Water	262,003	276,287	277,500	1,213	0.4%
Water - O/T	77,940	80,490	71,250	(9,240)	-13.0%
Sewer	194,676	202,462	206,250	3,788	1.8%
Sewer - O/T	70,265	68,331	67,500	(831)	-1.2%
Total Utility Fund Departments	1,200,413	1,171,160	1,248,750	77,590	6.21
Total Payroll All Departments	4,287,859	4,366,276	4,402,875	36,599	0.83

**City of Abbeville
 Departmental Expenditures Budget Analysis
 For the Nine Months Ended September 30, 2019**

	2018 Actual Expenditures	2019 Actual Expenditures	2019 Budgeted Expenditures	Variance	% Variance
General Fund					
City Court/City Marshal	224,171	226,630	243,750	17,120	7.0%
Mayor/Council	201,299	204,504	217,500	12,996	6.0%
General Admin	696,529	716,823	681,500	(35,323)	-5.2%
Tax and License	87,194	88,574	90,000	1,426	1.6%
Civil Service	15,373	23,832	26,250	2,418	9.2%
General Government	<u>1,224,566</u>	<u>1,260,363</u>	<u>1,259,000</u>	<u>(1,363)</u>	-0.1%
Police Department	2,232,993	2,284,354	2,365,500	81,146	3.4%
Fire Department	2,401,821	2,524,824	2,418,750	(106,074)	-4.4%
Street Department	834,210	847,981	832,500	(15,481)	-1.9%
Parks and Recreation Department	<u>233,309</u>	<u>246,744</u>	<u>226,875</u>	<u>(19,869)</u>	-8.8%
Total General Fund Expenditures	<u><u>6,926,899</u></u>	<u><u>7,164,266</u></u>	<u><u>7,102,625</u></u>	<u><u>(61,641)</u></u>	-0.9%
Utility Fund					
Administrative	559,178	557,485	600,000	42,515	7.1%
Electric	769,431	782,598	798,750	16,152	2.0%
Water	901,069	939,535	968,250	28,715	3.0%
Sewer	<u>859,947</u>	<u>891,457</u>	<u>911,250</u>	<u>19,793</u>	2.2%
Total Utility Fund Expenditures	<u><u>3,089,625</u></u>	<u><u>3,171,075</u></u>	<u><u>3,278,250</u></u>	<u><u>107,175</u></u>	3.3%

CHAPTER 5 BUILDINGS

ARTICLE IX MULTI-FAMILY DWELLING FACILITY SECURITY REQUIREMENTS

SEC. 5-400 PURPOSE

The Mayor, City Council, and Chief of Police want to make Abbeville a safer place for families to live and businesses to prosper. To that end it is necessary for there to be better communication between denser population areas and the Abbeville Police Department. Denser population areas are generally found where there are multi-family dwellings which are operated as a business with, or without, onsite management. By having onsite surveillance systems and security guards at multi-family dwellings it is believed that the commission of crimes on the premises will be curtailed, thereby making the area a safer place to live, and will increase the profitability of the complex and increase the property's value for the owner.

SEC. 5-401 DEFINITIONS

For the purposes of this Article the following words or phrases shall be defined as follows:

- a. *Multi-Family Dwelling* means: any structure, complex, or planned community which houses more than one family. Each dwelling unit in a Multi-Family Dwelling shall be considered as a separate residence.
- b. *Residential Hotels*, which routinely rents to the same tenant(s) for a period of fourteen (14) consecutive days, or more, shall be considered a Multi-Family Dwelling.
- c. *Assisted Living Facilities and Nursing Homes* are not a Multi-Family Dwelling.
- d. *The Abbeville Housing Authority* is not a Multi-Family Dwelling.
- e. *Contract Security Company* means any person engaged in the business of providing a security officer on a contractual basis for another person as defined in LSA R.S. 37:3272, and regulated by LSA R.S.37;3270, *et sequa*.
- f. *Certified Security Guards* shall be trained either pursuant to LSA R. S. 37:3284 and Louisiana Administrative Code Title 46 Part LIX, Section 403, or hold a current state police officer standardization test (P.O.S.T) certification.
- g. *Surveillance System* shall be a digital camera system, with onsite monitors and video retention capability, of not less than fourteen (14) calendar days, which shall be capable, under normal lighting and operating conditions, of producing a reasonable photographic image. Any malfunction of any part of the system shall be corrected within seven working days at the owner's expense.

Said system shall be inspected and certified by a manufacture approved technician not less than once every calendar year and periodically by the Chief of Police, or his designee, to assure that it is operational. A copy of the certification shall be provided to the Chief of Police.

Said system shall be accessible to the monitoring system operated by the Abbeville Police Department, at the option of the Chief of Police.

Said cameras shall be positioned to maximize the coverage of all common areas of the facility (parking lot, stairs/hallways, laundry, onsite office, etc)

SEC. 5-402 CLASSIFICATION OF MULIT-FAMILY DWELLINGS

Multi-Family Dwellings are hereinafter classified as follows:

- Class I under 25 dwelling units
- Class II having 25-50 dwelling units
- Class III having 51-100 dwelling units
- Class IV having 101-200 dwelling units
- Class V having 201 or more dwelling units

SEC. 5-403 SECURITY REQUIRMENTS FOR EACH CLASSIFICATION OF MULIT-FAMILY DWELLINGS

The owner and/or manager of each Multi-Family Dwelling shall, at its cost, acquire, have properly installed, and maintain a surveillance system on premises, and shall, at its cost, engage certified security guards as follows:

- Class I – none.
- Class II - a surveillance system of not less than four (4) cameras. No security guards required.
- Class III - a surveillance system of not less than eight (8) cameras. No security guard required.
- Class IV – a surveillance system of not less than sixteen (16) cameras. Said cameras shall be integrated into the Abbeville Police Department system and may be monitored by the Department at the station. **The owner shall enter in to a contract with a Contract Security Company which shall provide** not less than one (1) security guard from dawn to dusk, and two (2) security guards from dusk to dawn on **Friday and Saturday**. Said security guards shall document and report all potential criminal activity to the Abbeville Police Department upon its occurrence, and shall fully cooperate as a potential witness to the offense.
- Class V - a surveillance system of not less than four (4) cameras for each fifty (50) dwelling units. Said cameras shall be integrated into the Abbeville Police Department system and may be monitored by the Department at the station. Not less than one (1) security guard from dawn to dusk, and two (2) security guards from dusk to dawn. Said security guards shall document and report all potential criminal activity to the Abbeville Police Department upon its occurrence, and shall fully cooperate as a potential witness to the offense.

SEC. 5-404 PENALTIES FOR NON-COMPLIANCE

The effective date of this ordinance shall be December 1, 2019. The owner and/or manager of each Multi-Family Dwelling shall have thirty days from that date to become fully compliant with the requirements set forth in SEC. 5-403. Thereafter, the owner and /or manager shall be liable for any

infraction and shall be ordered to pay a civil penalty of not less than **two hundred-fifty and no/100 (\$250.00)** Dollars nor more than **five hundred and no/100 (\$500.00)** Dollars per day for each violation, as fixed by the **Chief of Police**. Each day of non-compliance shall be a separate infraction. If not paid in full within five (5) business days of the **Chief of Police's** determination it may be collected by the City of Abbeville by any legal means.